



Faculty Research Council
Office of Academic Research
Institutional Review Board, Gregory Hall 456
PO Box 24708
West Palm Beach, FL 33416-4708
(561) 803-2463

Class Assignment Project Request Form (06.1-3b)

Approval for Class Projects

Student's Name: _____ **Course:** _____

Instructor: _____ **Date:** _____

Project Title:

- 1. Project Description (purpose, research design, and general overview of study):**

- 2. Research Procedures (itemize what the participants will be doing):**

- 3. Materials (describe all informal or formal instruments that will be administered):**

- 4. Interview Protocol (list all questions to be asked):**

- 5. Confidentiality/Anonymity (e.g., use of aggregate data, pseudonyms, procedures for removing all traceable identifiers from data, etc.)**

6. Certifications (initial each of the following statements to indicate compliance):

- My study will involve only voluntary participants.
- My study will involve only "minimal risk".
- This study is NOT part of a Honor's/Master's thesis or doctoral dissertation.
- It is not my intent to publish the results of this project.
- I will follow all local public school and school district policies.
- I will obtain informed consent from all participants. *
- I will obtain authorization from every institution involved in this project.

Student's Signature _____ Date

Instructor's Signature _____ Date

Note. *The IRB requires consent for interview research and observation research when individuals are targeted as subjects. Phone interviewers should use a phone script to obtain verbal consent. Mailed surveys should be accompanied by a cover letter that contains all the necessary information for informed consent. See the IRB website (<http://pba.callisto-science.org/OAR/>) for additional information concerning informed consent content, on-line surveys, and other relevant information.

(revised 19 September, 2014)